# California Cantaloupe Advisory Board

531-D North Alta Avenue
Dinuba, California 93618-3203
Fax (559) 591-5744
Phone (559) 591-5715

Under Authority of the Department of Food and Agriculture, State of California


## Meeting Notice

DATE: April 1, 2010

TO: Board Members, Alternates & Interested Parties

FROM: Jerry Munson, Board Manager

The Annual Meeting of the California Cantaloupe Board will be held as follows:

**DATE:** **Wednesday, April 14**

**TIME:** **10 a.m.**

**LOCATION:** **RAMADA INN - Fresno (Palm "A" Room)**
**(Shaw Avenue and Highway 41, Fresno, CA)**

This is the "Annual Meeting" for the Board, when we will be deciding on the 2010 surveillance program, the 2010-11 budget and the assessment rate for the coming year. We will also be voting on the enclosed Trevor Suslow food safety research proposal. The enclosed **agenda** should give you a better idea of the importance of the meeting, and we hope all of you will be able to attend.

**Please use the enclosed response form** (by fax, mail or phone) to let us know of your plans, as we must have a quorum at this meeting to prepare for the new season. Further, we don't want to pay for lunches for the people who don't show up!

We have enclosed a copy of the **Board roster** so you can contact your alternate (or member) if you are not going to be able to attend. If you have any questions, please don't hesitate to call.

Hope to see you again on the 14th.

EAT 5 A DAY for better health

# California Cantaloupe Advisory Board

**RAMADA INN** (Shaw Avenue @ Highway 41) Fresno, California
**Meeting of Wednesday, April 14, 2010 – 10:00 a.m.**

## REVISED AGENDA

A. **Call to Order** - Steve Patricio, Chairman
   1. Roll Call, Introductions, Establish Quorum
   2. Election of Officers

B. **Minutes of Previous Meetings** - April 14, 2009 and October 6, 2009

C. **Financial Report** - Munson
   1. Tabled Discussion on LeBoeuf Expenses
   2. Revision of 2009-10 Budget

D. **Inspection and Surveillance Services**
   1. Report from Staff & County Ag Commissioners on 2010 Inspection Costs
   2. CDFA Inspection & Compliance Branch -- Report and/or Announcements
   3. Surveillance Services
      a. Local -- Counties (Kern, Kings, Fresno, Merced, San Joaquin & Stanislaus)
      b. Staff's "800" Number (Same as Last Year)
      c. Decision on Counties' 2010 Proposals
   4. CDFA/Standardization's request for Food Banks' Grade Standards variance
   5. Adopt/Revise 2010 Grade & Quality Standards

E. **Promotion/Food Safety Committee** (Steve Patricio, Chairman)
   1. Research Proposal from Trevor Suslow
   2. Communications Dept. – Proposal for 2010-11

F. **Adoption of 2010-11 Budget** - Munson
   1. Crop Estimate and Rate of Assessment **(Resolution 1)**
   2. Management Proposal **(Resolution 2)**
      a) *Closed session pursuant to California Government Code 11126(a) regarding the appointment, employment, evaluation of performance, or dismissal of an employee.*
   3. Program Costs
   4. Adoption of Preliminary Budget **(Resolution 3)**

G. **Chairman's, Manager's and/or Economist's Report**

H. **Future Meeting Schedule**

I. **Adjourn to Lunch**

*Action may be required on any of the above listed items*

Notice and agenda can be seen on the web at: http://www.dcfa.ca.gov/mkt/mkt/meetings.html